



INFO BOOKLET 2017-18

Location: #150-39002 Discovery Squamish
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email: howesounddance@gmail.com
Director: Shalimar Blanchard LRAD, ARAD, RAD RTS

***WE WISH FOR OUR STUDENTS TO LEARN THE TECHNICAL ASPECTS OF DANCE,
TO DEVELOP A LOVE FOR OUR PERFORMING ART, AND TO STRIVE FOR
EXCELLENCE.***

We have a wide variety of dance disciplines including ballet, jazz, modern, lyrical, acro, hip hop, tap and creative dance.

Exam classes follow a set syllabus and students have the opportunity to take yearly exams. This requires a more serious student that can commit to extra practices when required. School accreditation is available for certain exams.

Students hoping to take **Royal Academy of Dance Graded exams** should be enrolled in 2 ballet classes a week (only the 2nd Quarter at Primary ballet level) at the appropriate graded level. Closer to exam time there will likely be additional classes that students will be required to attend. ALL EXAM STUDENTS WILL REQUIRE EXTRA PRACTISES. It is realistic to expect 3-8 extra classes would be required. *Regrettably, if a student has an extended family vacation, or vacations close to exam dates (Feb-April) she/he may be asked to not participate. If a student is ill or has a medical condition preventing them to dance at the required level she/he may be asked to not participate.*

Students hoping to take **RAD Vocational exams** should be enrolled in all ballet classes at the appropriate vocational level and graded level. Closer to exam time there will additional classes and students may be asked to participate in other appropriate classes for strength and stamina. *Regrettably, if a student has an extended family vacation, or vacations close to exam dates (Feb-April) she/he may be asked to not participate. If a student is ill or has a medical condition preventing them to dance at the required level she/he may be asked to not participate.*

We recommend that in addition to ballet classes, students enroll in the appropriate level Jazz technique and Acro class for body conditioning and flexibility.

Students hoping to take **AIDT exams** Gr 3 level or higher, not already enrolled in ballet should enroll in ballet classes. We recommend that in addition to ballet classes, students enroll in Jazz and Acro technique class for body conditioning and flexibility. Closer to exam time there will likely be additional classes that students will be required to attend. ALL EXAM STUDENTS WILL REQUIRE EXTRA PRACTISES. It is realistic to expect 3-4 extra classes would be required. *Regrettably, if a student has an extended family vacation, or vacations close to exam dates (Feb-April) she/he may be asked to not participate. If a student is ill or has a medical condition preventing them to dance at the required level she/he may be asked to not participate.*

Competitive classes are by audition only for students wanting to take their dance experience a step further. Group placement is based on the audition as well as attendance, work ethic, rate of improvement and attitude over the past year. Ability, level, compatibility, maturity and age are also been taken into consideration.

It also requires the enrolment in core classes (ballet, jazz, modern, acro and/or hip hop). Competitions provide students with an opportunity to perform in an organized competitive environment against students from other schools in the region. We participate in 2 to 3 competitions a year, entry fees are approx \$45-50 per dance per entry. Payment of which is the responsibility of the students. Competition can be any day of the week 9am-9pm. *Please note that the competitive classes require a strong commitment. Competing in a dance group is a team effort; students will be relying on one another to make their best effort. Please ensure that you are willing and able to dedicate yourself to your groups and the competitions. **This means prioritizing attendance in core classes, choreography classes, and rehearsal and performance schedules over other commitments. Failure to do so may result in dismissal from the group.***

Students missing more than 2 choreography classes in a row and/or general poor attendance in core classes or display a lack of progress or poor attitude and disrespectfulness to their respective teacher and other students may have their placement within the group re assessed and may be expelled from the group. *Regrettably if a student has an extended family vacation, or vacations too close to competition dates (Feb-April) she/he may be asked not to perform or leave the group. If a student is ill or has a medical condition preventing them to dance at a competitive level she/he may be asked not to participate in the upcoming event.*

Please note that teachers are not required to attend competitions. Each competitive group must have a parent volunteer to disseminate competition information to other parents, help organize carpooling to various competitions, play the music at the competition, help with make-up, hair and costumes. Without a parent volunteer, the group will not be entered into competitions.

A commitment contract for competitive groups must be signed by parent and student prior to joining these classes and parents and students are expected to honor their commitments.

ALL COMPETITIVE STUDENTS WILL REQUIRE EXTRA PRACTISES. It is realistic to expect 3-8 extra classes would be required.

Performance classes (non competitive & non exam classes) are for students wanting to dance but are not able to commit to extra practices.

Creative Dance

Performance Creative Dance for Boys and Girls – age 3-4

Classes are 45 minutes in duration and consist of **creative movement with structured exercises**, the beginning pre-ballet & pre- jazz steps and exercises. Co-ordination, flexibility and strength are emphasized as well as imagination and musicality. Props are used.

Performance Creative Dance for Boys and Girls – age 5 (Kindergarten)

Classes are 45minutes in duration. This is a transition class from “fantasy” to more serious technique levels. Students are introduced to french ballet terminology as well as expanding their jazz vocabulary. Imagination and props are used.

Ballet (ages are a guideline only)

We follow the method of the internationally recognized Royal Academy of Dance. Students learn the fundamentals of classical ballet, free movement and character. There is also the opportunity for exams and assessments. Ages are a guideline only.

RAD Pre Primary – Grade 2 ballet – ages 6 – 9 (Grades 1-4)

Classes are 45minutes to 1 hour in duration and students are required to attend two classes a week at their level (once a week for Pre Primary and Primary students progressing to twice a week in the 3rd Quarter to prepare for ballet exams). Students are introduced to the structure of a classical ballet class as well as character dance and free movement.

RAD Grade 3 – 5 ballet – ages 9+ (Grades 4+)

Classes are one hour in duration and students are required to attend 2 classes per week at their level. These are fundamental ballet technique classes. Each class consists of barre, centre, free movement and character work. These classes are designed to improve students’ strength, flexibility and posture. Rhythm, coordination and confidence are other areas of development.

RAD Higher Grades 6, 7 & 8 ballet – ages 12+ (Grades 7+)

Classes are 1 hour – 1.5 hours in length and students are required to attend at least 2 ballet classes a week at their level. This syllabus is based on the Romantic Era of ballet and is very stylized. Students continue to progress with free movement and character.

RAD Vocational ballet Inter Foundation – Advanced 2 – ages 11+ (Grades 6+)

Classes are 1 hour – 1.5 hours in length and students are required to attend at least 2 ballet classes a week as well as the appropriate Graded level class. This is the route of the more serious students. Technique, pointe work, flexibility and strength are greatly emphasized. Students can expect to spend one to three years at any level to allow for progress. These classes incorporate pointe work. Typically a student is between 10 and 12 years old when she starts pointe, this is at the discretion of the teacher.

Performance Ballet – ages 10+

Classes are one hour in duration. This class is designed for older beginning ballet students and for students in exam and competitive jazz classes requiring a ballet back ground. This class is also appropriate for beginners ages 10 and over.

Ballet Competitive (all levels)

These classes are 45 minutes in duration. Students must audition for these classes. Ballet choreography for competition is worked on only. Enrollment in core classes including ballet is mandatory.

Jazz & Lyrical Dance (ages are a guideline only)

Jazz dance increases the strength, flexibility, coordination and technique of the dancer. Basic jazz technique includes isolations, leaps, turns and dance patterns. Ballet technique is the foundation for all jazz movement. It is strongly recommended that all jazz students take ballet classes as well. At HSDA we teach competitive, non-competitive, non-exam and lyrical jazz, as well as following the syllabi of the Association of International Dance Teachers. Ages are a guideline only. Lyrical has a strong ballet and jazz base however choreographers use emotions and moods to design their own steps.

AIDT Stepping Stones Jazz – ages 6+, or early beginners (Grade 1 at school, min Pre Primary RAD Ballet)

Classes are 1 hour in length. The beginnings of jazz technique and musicality are taught. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Primary Jazz – ages 7-8 (Grade 2-3 at school, min Primary RAD Ballet)

Classes are 1 hour in length. The beginnings of jazz technique and musicality are taught. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Gr 1 – ages 8-9 (Grade 3-4 at school, min Gr 1 RAD Ballet)

Classes are 1 hour and 15 mins in length. Students continue to develop their jazz technique and musicality. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Gr 2 – ages 9-11 (Grade 4-6 at school, min Gr 2 RAD Ballet)

Classes are 1 hour and 15 mins in length. Students continue to develop their jazz technique and musicality. Turns, jumps, progressions and combinations are emphasized. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Gr 3 – ages 10-13 (Grade 5-8 at school, approx Gr 3 RAD Ballet)

Classes are 1 hour and 15 mins in length. Established pedagogy is introduced. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Gr 4 – ages 10-13 (Grade 5-8 at school, approx Gr 3 RAD Ballet)

Classes are 1 hour and 15 mins in length. Established pedagogy is introduced. It is strongly recommended that students take the appropriate level ballet class to compliment this class.

AIDT Final Grade – ages 11+ (Grade 6+ at school, approx Gr 4 Ballet)

Classes are 1 hour and 15 mins long. This is the first of compulsory exams. Supplementary ballet classes are required for this level.

AIDT Jazz Preliminary Junior – ages 12+ (Grade 7+ at school, approx Gr 5 Ballet)

Classes are 1 hour in length. Supplementary ballet classes are required for this level

AIDT Jazz Preliminary – ages 13+ (Grade 8+ at school, approx Gr 6 Ballet)

Classes are 1 hour in length. Supplementary ballet classes are required for this level

AIDT Jazz Elementary – ages (Grade 8+ at school, approx Gr 7 Ballet)

Classes are 1 hour and 15 mins in length. Supplementary ballet classes are required for this level

Performance Jazz 1-3 – ages 9+

Classes are 1 hour in length. These classes are non competitive and non exam classes. Students will learn the elements of jazz dance.

Performance Lyrical 1-3 – ages 9+

Classes are 1 hour in length. These classes are non competitive and non exam classes. Students will learn the elements of lyrical jazz dance.

Jazz Competitive & Lyrical Competitive (all levels)

These classes are 45 minutes in duration. Students must audition for these classes. Only dance choreography for competition is worked on. Enrollment in core classes including ballet is mandatory.

Tap – ages 11+, Gr 6 +

Tap dance is a form of dance characterized by using the sounds of tap shoes striking the floor as a form of percussion. This class is 45 mins in length and admittance approved by Miss Blanchard. This is an accelerated beginner class.

Modern (ages are a guideline only)

Modern dance is a ballet based discipline usually danced bare foot. It focuses on creative self-expression rather than on technical virtuosity. Modern dance is a more relaxed, free style of dance, in contrast to ballet's structured code of steps. It has a deliberate use of gravity, whereas ballet strives to appear light and airy.

Performance Modern Levels 1-3

Classes are 1 hour in length. These classes are non competitive and non exam classes. Students will learn the elements of modern dance.

Modern Competitive (all levels)

These classes are 45 minutes in duration. Students must audition for these classes. Only dance choreography for competition is worked on. Enrollment in Modern Technique, ballet and other core classes is mandatory.

Acrobatic Arts (ages are a guideline only)

Acro dance is a style that combines dance technique with precision acrobatic elements. Due to the flexibility and strength needed in an acrobatics arts class we require students interested in taking this class to attend a placement class to see if they are eligible for the class. Students will be required to show all 3 splits (must be down with arms up in at least 1 of these splits), a bridge as well as a variety of other stretch tests (must be able to touch toes). Enrollment will require the enrolment in 2 supporting class (Ballet, Modern, Jazz, Lyrical, or Technique class).

Performance Acro Level 1 ages 8-10

Classes are 1 hour in length, 2 supplementary dance classes are required.

Performance Acro Level 2 ages 11-13

Classes are 1 hour in length, 2 supplementary dance classes are required.

Performance Acro Level 3/Technique ages 14+ & students in Acro Competitive

Classes are 1 hour in length, 2 supplementary dance classes are required. This class is mandatory for students in Acro Comp.

Acro Competitive (all levels)

These classes are 1 hour in duration. Students must audition for these classes. Only competition choreography is worked on. Enrollment in ballet class at the appropriate level and jazz or lyrical or modern class at the appropriate level and Acro Level 3/Technique class is required.

Technique & Conditioning (all levels)

Classes are 1 hour in length. This is a supporting class for all dance disciplines, and specifically for students enrolled in competitive & exam classes. This will help with co-ordination, performance quality, strength, flexibility & stamina. There is no year end dance for these classes.

Hip Hop(ages are a guideline only)

It is a 'street' style popularized in today's music videos. Students will develop style, rhythm, and coordination.

Performance Hip Hop Levels 1 –3 ages 8-10 (Grade 3-5), ages 11-13 (grade 6-8), 14+ (Grade 9+)

Classes are 45 minutes to 1 hour in duration. Hip Hop technique is taught as well as some dance "tricks".

Hip Hop Competitive ages 14+ (Grade 9+)

Classes are 45 mins in duration a focus on competitive choreography only. Students must audition for this class. Students are required to take a technique class at the appropriate group, Hip Hop performance class at the appropriate level, 1 performance or exam class in any discipline.

HOWE SOUND DANCE ACADEMY STUDENT ASSISTANTS

HSDA students, age 11 years and older, have the opportunity to be a Student Assistant Teacher. Assistant Teachers volunteer to help out in our Creative Dance, Stepping Stones Jazz, Pre Primary Ballet and Primary Ballet & Jazz classes to aid HSDA teachers in class through preparation, organization and demonstration. This position is a full year commitment and requires the volunteer to attend their assigned class once a week and help out at the end of the year during our recital week, both behind the scenes and on stage. We have several students apply to student assist each year, unfortunately not all can be taken. Please fill in an application form and submit to Miss Blanchard by June 1. Being invited to assist a teacher in classes is a great honor. It usually means that teachers have observed characteristics like your dedication to dance, your willingness and cooperation in class, and perhaps your caring or compassionate nature. Perhaps, in you, your instructor may see the spirit of a future teacher and would like to cultivate and nurture these qualities.

ENROLLMENT AND FEES:

Tuition and Registration

Our school year runs from September to June. Students are required to make a full year's commitment as the program is ongoing. All programs are based on the full year – not by the individual class or by month.

Registration should be done in person on given registration days. Class suggestions are based on the previous year's enrollment, teacher assessment, ability and what we feel is the best fit for your continued dance training progression. It is not always possible to accommodate "friends" or siblings in the same class for this reason. Classes will not be interrupted for registration inquiries. All students must be registered before taking classes. There is a non-refundable, once-per-year registration fee of \$30 (\$25 for each subsequent family member) due at the time of registration. All accounts from the previous year must be settled (paid in full) before registering for the new season. **All students require a signed in person registration form on file.**

Tuition is to be paid quarterly in accordance to the Fee Schedule. Quarterly payments are for financial convenience only; they do not signify the beginning or end to a "session". Quarterly payments require postdated cheques for the 2nd, 3rd and 4th quarters. **HSDA must receive all postdated cheques at the time of registration. E-transfers are to be sent to howesounddance@gmail.com** A 10% fee will be added for those who do not supply postdated cheques starting with the first quarter. A late fee of 10% will be levied on any balance not paid by 15 days from due date. HSDA will assist with class selection if needed. In the case of an alternate payment plan, all postdated cheques must be submitted at the time of registration and dated either the 1st or 15th of each month. In the case of withdrawal, postdated cheques will be returned. Please see **Withdrawals and Cancellation.**

Tuition price is based on the total amount of class time per week in which each student is enrolled.

First quarter tuition is due September 1 and must be accompanied by a post-dated cheque for November 15 for the second quarter, February 1 for the third quarter and April 15 for the fourth quarter.

HSDA accepts cash, cheques and e transfers. A NSF charge of \$30.00 will be applied to each NSF or returned cheque. Repayment of NSF cheques, are due a month from date of cheque.

Please see the **Fee Schedule** for pricing.

Family Discount

When there is more than one family member enrolled, HSDA offers a 10% discount off the total tuition of all members.

Costume fees

Howe Sound Dance Academy believes that performing is a fun and beneficial way to present that which a student has learned. We have performed for Canada Music Week, Trade Fair, Star Search, Hilltop House, Childrens' Festivals and various dance competitions as well as during our year-end shows. Costumes and associated fees are required for these performances. This year HSDA produced over 500 costumes for performances.

For non-competitive classes there will be a costume fee of \$70.00 per student per costume, for competitive classes the costume fee of \$75.00 will be considered a deposit should costume costs run over. These are to be paid in full by October 15. This fee provides a readymade costume including accessories. Alterations (ie hemming, minor adjustment etc...) will be the responsibility of the dancer. Tights, shoes, undergarments & sports bras are the responsibility of the dancers, however specific color, type or brand may be requested by the instructor. Costumes are the property of the student.

Withdrawals and Cancellations

Notification of withdrawal must be submitted to HSDA in writing by one week prior to the respective quarterly fee due date. Word of mouth or non-attendance will not be considered as such notification. Should you choose to withdraw part way thru a quarter there will not be a refund for the remaining of the quarter. Withdrawal of partial classes will be treated equally.

Application to cancel a class will incur a \$30.00 administrative fee per class cancelled.

Post dated cheques will be returned for the respective quarterly payment provided notification, as outlined above, is given; after that, tuition becomes non-refundable. Family credit may be given in the case of prolonged absence of more than two weeks due to illness if accompanied by a doctor's note. If you have a problem with payments you MUST talk to Miss Blanchard for an alternate payment plan.

Notification of withdrawal must be submitted to HSDA in writing; word of mouth or non-attendance will not be considered as such notification.

Registration, costume, exam, competition, extra exam and private class fees are non-refundable.

Make-Up Classes, Extra Classes, Class Placement & Change of Schedules

Sometimes during the year make-up classes may be held for previous or future cancellations. There is no charge for make-up classes.

Extra practices will be required during exam, competition and performance season. There will be an additional fee for any extra exam and/or competition classes. This fee is at the discretion of the instructor. Additional fees are to be paid in advance directly to your teacher. It is difficult to forecast if and how many privates extra classes will be required as students' progress at different rates, 3-8 classes is realistic. This considered private tutoring. The instructor providing the service enters a private service with you and can set their rate with you that they feel comfortable with. Any monies go directly to the instructor. The \$25 per ½ hour estimation is based on the premium so that you know the highest you would have to pay. However, it is up to the individual teacher to determine their rate (you can expect to pay \$5-25 depending on how participants, length of lesson and relevant to instructor involved). The idea is that the cost can be shared across all competitive group members, members of an exam set or as semi private or private fees.

From time to time, it is necessary to move a student from one class to another allowing her/him to progress more steadily. It is done in the best interest of the students. This will be done at the teacher's discretion in consultation with the parent(s). Although HSDA attempts to maintain a consistent class schedule, unforeseen circumstances may mandate a change. In these cases HSDA will make every effort to accommodate everyone but sometimes it is not possible. Advance notice will be given for any such changes.

PARENT VOLUNTEERS

A class mom/dad is required for each class. This entitles you to become a member of the Board of the Parents of Dancers, our non-profit society. You will be provided with a phone list and email list of the students in the class of which you are representing to remind them of various studio and PODS events. You will also act as the costume liaison for this class. It does not mean that you need to be able to sew, just help with the production of the costumes.

CLOTHING REQUIREMENTS:

Local dance stores are: Kaos Kids 1311 Pemberton Ave. Squamish - 604-892 5567 & Duck Feet located on Marine Dr, North & West Van

Please note that Mondor is the official sponsor of the Royal Academy of Dance. All exam leotards for ballet must be approved by Miss Amanda & Miss Blanchard. All exam leotards for Jazz must be approved by Miss Alicia

Ballet

- Creative Ballet - Pink leotard, pink tights. full circle skirt and pink gymnastic or ballet shoes. Ballet sweaters are optional. Hair in a bun.

- Pre Primary & Primary – Lilac short sleeved styled Mondor brand leotard, white sock, pink full sole ballet slippers with elastic instep and full circle skirt. Hair in a bun.
- Grade 1- Grade 2: light blue sleeveless styled leotard, matching waist elastic, pink tights, pink full sole ballet slippers with elastic instep and character shoes as required. Hair in a bun.
- Grade 3: navy blue sleeveless styled leotard, navy blue waist elastic, pink tights, pink full sole ballet slippers with ribbons and character shoes. Hair in a bun.
- Grade 4 & 5: red sleeveless styled leotard, red waist elastic, pink tights, pink full sole ballet slippers with ribbons and character shoes. Hair in a bun.
- Higher Grades & Performance Ballet: solid color leotard, pink tights, pink canvas split sole ballet slippers, and character shoes (Higher Grade only). A short wrap around skirts is optional. Hair in a bun.
- Vocational: solid color (black, purple, royal or navy blue for exam) leotard, pink tights, pink full sole ballet slippers, soft block shoes, pointe shoes. Hair in a bun.
- Demi-Pointe/Pointe: pointe shoes are required at the discretion of the teacher. Hair in a bun.
- Competitive Classes: solid color leotard, pink tights, pink full sole ballet slippers, or pointe shoes. Hair in a bun.

Jazz & Lyrical

- Creative Jazz – Jazz Elementary: **black fitted Capri pants**, dance shorts or tights and a fitted top or leotard. No full length pants. Black and/or tan colored split sole jazz shoes. Hair in a ponytail no bangs
- Performance & Competitive classes: **black fitted Capri pants**, dance shorts or tights and a fitted top or leotard. No full length pants. Black and/or tan colored split sole jazz shoes. Hair in a ponytail no bangs. For Lyrical foot undeez. Hair in a ponytail no bangs.
- **Baggy clothing & untidy hair are not permitted in jazz classes. It makes it very difficult for teachers to see correct body alignment and posture.** If a student is not properly dressed for class, he/she may be asked to not participate.

Tap

- **Black fitted Capri pants**, dance shorts or tights and a fitted top or leotard. No full length pants. Tan tap shoes. Hair in a ponytail no bangs.

Modern

- Performance & Competitive classes: Solid color leotard, black or tan tights, bare feet. Hair in a ponytail no bangs.
- **Baggy clothing & untidy hair are not permitted in modern classes. It makes it very difficult for teachers to see correct body alignment and posture.** If a student is not properly dressed for class, he/she may be asked to not participate.

Acro Dance

Solid color leotard, black or tan tights, bare feet. Hair in a ponytail no bags. Loose fitting closing is not permitted in this given the nature of movement, if a student is not properly dressed for class, they cannot participate.

Hip Hop

- This has a more relaxed tone. Students are asked to wear appropriate attire that will enable them to have a wide range of movement. For all levels white indoor only sneakers are required; **NO outside shoes are permitted in the studios.**

For all Competitive Classes:

- At competition you will be expected to wear HSDA clothing at the theater and onstage for all awards.

LIABILITY:

Howe Sound Dance Academy is not responsible for personal loss, damage, injury or death from dance programs. Dance programs includes all activities, programs, events, classes and services provided, sponsored or organized by HSDA but not limited to: dance, ballet, yoga, personal training, use of facilities and fitness conditioning equipment, nutritional and dietary programs, orientation or instructional sessions or lessons and all other such related activities. Risks, dangers and hazards include, but are not limited to:

- Health: overexertion, dehydration, fatigue, lack of fitness or conditioning.
- Premises: defective, dangerous, or unsafe condition of the facilities; slips and falls. Accidents causing injuries caused by falling, collisions with objects equipment or persons; inadvertence of teachers; failure to notice.
- Any injuries occurring on Howe Sound Dance Academy premises, including slips and falls, dance accidents and all other such related activities.
- Any allergic reaction which may result in accident, injury or death.
- Advice: negligent advice regarding these dance programs.
- Your conduct and conduct of other persons: such conduct including your negligence and the negligence of other persons including negligence on the part of the Howe Sound Dance Academy teachers, employees, volunteers, independent contractors, sponsors and representatives, may risk the of damage, loss, personal injury or death.

POLICIES:

Attendance and Punctuality

Students are expected to arrive at the studios in sufficient time to be ready for class at start time. Students are expected to call the studio 604 892 5500 or email howesounddance@gmail.com if unable to attend class. Students that fail to attend class regularly fail to be punctual, and/or display a lack of progress may be excluded from taking exams and/or

participating in performances/competitions. Students who miss class put the entire class at a disadvantage, due to the fact that absent students must be taught the missed material while the rest of the class repeats what they covered the week before. This allows restlessness and boredom to replace interest and activity.

Attitude

HSDA expects that students exhibit a positive and disciplined attitude. Treat others with respect and courtesy. You do not have to be friends with everyone, but you can at least be polite; chronic negativity and bullying (bullying includes but not limited to, physical or verbal intimidation, verbal harassment and cyber bullying which occurs on or off dance school property) will not be tolerated and students can be expelled as a result of their behavior and/or actions of their parents at HSDA's discretion. Any student destroying or damaging HSDA property will be promptly dismissed.

Dress

Students are responsible for wearing the proper dress to class as outlined in **CLOTHING REQUIREMENTS**. Students not wearing the proper gear may not be permitted to participate in class.

Shoes

Appropriate dance shoes are required. All ribbons and laces must be tied before class.

Hair Styles

For **ALL** classes the student's hair must be neatly tied back and **OFF** the face. For ballet classes a classical bun is required. Students will be sent out of class if these requirements are not met.

Chewing gum is not allowed, as it is a choking hazard and a sign of disrespect.

NO JEWELRY OR WATCHES are allowed in the studios as they can cause harm to both the student wearing them and the other students in the class.

Auditions

Students auditioning for summer programs or other programs must notify HSDA in advance of their intentions. HSDA teachers encourage auditioning for outside summer programs and are able to assist in program selection.

****HSDA students are not permitted to take dance lessons at other dance schools****

WE ARE NOT RESPONSIBLE FOR LOST, STOLEN, OR MISPLACED ARTICLES. Putting garments into a dance bag will greatly reduce missing clothes, shoes and watches. Keeping the reception area tidy will also decrease the misplacement of belongings. Please do not bring valuables to the studio; even when carefully looked after belongings get left behind or misplaced. Note: HSDA maintains a 'Lost and Found' box at each location for non-perishable and non-soiled property. These boxes will be emptied at the end of each month and the contents discarded.

NEWS AND INFORMATION:

Most information is available through HSDA's website at www.howesounddance.com and the HSDA facebook group site. In an effort to be greener, HSDA is now emailing monthly newsletters, please confirm receipt of email when requested.

Please notify us of any change in phone number, email address and/or mailing address.

Newsletters will be posted on interior and exterior notice boards at the studio and scheduling change info will be available as a recorded message on the studio's telephone greeting. Newsletters will be emailed to parents and distributed monthly by the teacher for those without email. Extra copies of newsletters will be at the studio. Parent Volunteers may be called upon to pass on information with regards to extra classes, rehearsals, show information etc... Please ensure HSDA has the correct email address for you to receive mail. We encourage parents to come into the studios so that they can see what happens at the studio. Be proactive in finding out if you have extra practices, rehearsals, performances and/or competition details if you have missed a class. If you cannot find the information that you are looking for or need to discuss something then please contact the studio by phone or email. HSDA's administrative help, Mrs. Ofelia Blanchard will be at the studio Mondays & Wednesday s 3:30-7:30pm and selected Saturdays day time hours.

Given the hours that dance teachers work, the best form of communication for all teachers is to email howesounddance@gmail.com.

YEAR END SHOW:

In June HSDA has its recital, typically themed. There are 6 shows at the Eagle Eye Theater in June, and 2 dress rehearsals at the end of May. The studio is divided into 2 casts, A and B, and alternate performing evenings and matinees. Every effort is made to keep students taking multiple classes and siblings all in the same cast; however this is not always possible. Costuming usually starts in the summer, the cast lists are released the first week of classes in September.

Students that fail to attend class regularly, fail to be punctual, and/or display a lack of progress may be asked to not participate in these performances. This decision is made by the respective teacher by April 15.

APPLICATION FOR SOLO, DUET OR TRIO

If you would like to do a solo, duet or trio for competition you will need to fill out an application form and audition (1 application to be filled out per applicant eg. for a duet, 1 application from each applicant). **All applications should be handed in at your audition to Miss Blanchard to be reviewed.** Unfortunately not all applicants can be accepted. Dances will be taught during the summer break, please indicate if and when you will be out of town on your application.

Students displaying a lack of progress or poor attitude and disrespectfulness to their respective teacher and other students may have their solo, duet or trio re assessed for competition and/or performances. *Regrettably if a student has an extended*

family vacation, or vacations too close to competition dates (Feb-April) she/he may be asked not to participate. If a student is ill or has a medical condition preventing them to dance at a competitive level she/he may be asked not to participate.

TEACHERS:

SHALIMAR BLANCHARD, LRAD, ARAD, RAD RTS, AISTD

Director of Howe Sound Dance Academy & of Squamish Youth Ballet

Miss Blanchard has a teaching background of over 20 years, founded the Howe Sound Dance Academy 19 years ago and the Squamish Youth Ballet 6 years ago. She started dancing at the age of 4 years in Vancouver, BC. She focused on ballet but also studied tap, jazz and hip hop. In this time she competed, performed and she started assisting and teaching dance classes.

At the age of 17 she was admitted to the 3 year Teacher Training Program at the prestigious College of the Royal Academy of Dancing in London, England. There, in addition to ballet and pedagogy of becoming a ballet teacher she also studied Latin American Dance, Character, Contemporary, Modern, National, Flamenco, Dance History, Labanotation, Human Anatomy, Child Psychology, Music and Choreography to name a few. During this time, she assisted and taught ballet classes and privates at the Royal Academy of Dance and Parkinson School of Dance and was able to continue performing thru College events. She was awarded her Teaching Diploma and awarded Licentiate with the Royal Academy of Dance, and awarded Associates in the Modern Dance Theatre and National Dance branches of the Imperial Society Teachers of Dancing in 1995 and returned to Vancouver to continue teaching.

Since returning to Vancouver she completed her RAD Advanced 2 examination earning her an Associateship with the Royal Academy of Dance. She completed all Vocational examinations with the Imperial Ballet branch of the ISTD and completed her ISTD Modern Advanced 2 examination. She continued to perform locally and internationally while continuing to teach at various dance schools in Vancouver. In 1998 Miss Blanchard established the Howe Sound Dance Academy in Brackendale, where she manages the school, teachers and students, continues to teach and design costumes. She continues to make guest teaching appearances, work on various dance projects, attend teacher's courses and mentor her students and teachers in training. Thru out Miss Blanchard's extensive travels, she has always made a point of investigating international dance scenes and whenever possible be a dance student.

Miss Blanchard is always looking to the next season with anticipation and excitement for her students. To promote dance among youth and to educate about dance and its history, Ms Blanchard started a youth company called Squamish Youth Ballet in 2010. Its performances have been a huge success, selling out Nutcracker, Sleeping Beauty performances and community Christmas Spectacular shows. Under Miss Blanchard's guidance numerous students have gained acceptance into programs and companies such as Royal Winnipeg Ballet, National Ballet of Canada, Boston Ballet, American Ballet Theater, Gelsey Kirkland Academy and Royal Ballet. She has assisted students in gaining acceptance into local university dance programs including Ryerson University, York University and Simon Fraser University.

Just this past season Miss Blanchard has started to adjudicate dance competitions nationwide with plans to continue adjudicating.

Miss Blanchard is dedicated to her art and the purity of technique. Above all she is dedicated to her students and passing on her knowledge of dance.

ALICIA FORTIN Jazz (AIDT), Modern & Lyrical

Entering her 10th year of teaching for HSDA, Alicia has been dancing since the age of four, training intensely in ballet, jazz, tap, musical theatre, lyrical and hip hop. She is a full associate member of the Association of International Dance Teachers. As a dancer, Alicia has competed in many competitions and festivals around the lower mainland. She is the proud recipient of numerous awards and high scoring medals in groups, duos, and as a soloist. Alicia has also attended many conventions around B.C. to strengthen her dance ability even further and expand her knowledge as a dancer, instructor and as a choreographer. As Alicia's true passions have always been dance and working with children.

AMANDA MORRIS Ballet, Acro Dance & Modern

Amanda is an alumnus of Howe Sound Dance Academy, a graduate of the Royal Academy of Dance's Certificate of Ballet Teaching Studies program and entering her 6th year teaching at Howe Sound Dance Academy. She is also certified to teach Acrobatics through Acrobatic Arts for Module 1. While a student at HSDA she completed her Grade 8 Award and Advanced 1 RAD exams as well as being a part of winning competitive groups. Given the opportunity to assist and teach classes over the past few years has made her realize that her heart has always been in dance!

JESSIE MACDONALD Hip Hop, Acro, Jazz & Lyrical

Jessie has been performing and training in dance for the past 20 years. Being from Waterloo, Ontario She took gymnastics classes while having the passion for dance at the early age of four. At the age of eight she began training in Jazz which pushed forth the ultimate beginning of her passion and progression for dance and started to involve more genres including Ballet, Lyrical, Contemporary, Breakdancing and Hip Hop. She currently still attends classes at a high level of professionalism that have included master workshops from professional Choreographers including Mark Samuels, Luther Brown, Blake McGrath and Tara Jean Popowich. She was drawn to the quick and controlled movements of Hip Hop and Contemporary which seemed to be her specialty but has now evolved her teaching career in many other genres and aspects of instructing. She has been instructing for seven years and is very excited for the journey and progression ahead as a Choreographer, Dance Instructor and performer from the love and passion she has for dance.

OFELIA BLANCHARD Administration

Miss Ofelia worked 40+ years in the airline industry and has been a staple of HSDA since its beginning 20 years ago. Liason for teachers, students and their parents, Miss Ofelia nurtures us all and answers all our questions. She wear many hats as administrator, costume creator & consultant, caterer to examiners & volunteer coordinator. She continues her active, youthful life style with pilates and tai chi.

EVENTS CALENDAR:

September 1	1 st quarter fees
September 11	Regular 2017-18 classes start
September	RAD Fall exam fees due
October 1	All competitive fees due
October 9	Thanksgiving – HSDA closed
October 15	All costume fees due
October/November	RAD Vocational & Graded Exams
November 5	Daylight Savings ends
November 15	2 nd quarter fees due
November 11	Remembrance Day – HSDA closed
November/December	RAD Spring exam fees due
December 16	Last day of classes before Xmas break
January 8	Resume classes
February 1	3 rd quarter fees due
February	AIDT June Jazz exam fees due
February 12	Family Day – HSDA closed
February	Pre Competitive Show TBC
February – March	RAD Graded & Vocational exams
March/April/May	Dance Competitions
March 19-April 2	Spring Break – HSDA closed
April 3	Resume Classes
March 30-April 2	Easter Weekend – HSDA closed
April 15	4 th quarter fees due
May 19-21	Victoria Day long weekend - HSDA closed
May/June	AIDT Jazz exams
May	Dress Rehearsal & Dance photos
June	Year End Recital

FEE SCHEDULE:

Tuition price is based on the total amount of class time per week in which each student is enrolled. See the following table for the breakdown of tuition according to hours. Taxes included. HSDA accepts cash and cheques.

- All accounts from the previous year must be settled (paid in full) before registering for the new season.
- **Postdated cheques are required or a 10% surcharge will be levied per quarter starting with the first quarter.** Quarterly payments are for financial convenience only. First quarter is due September 1 and must be accompanied by a post-dated cheque for November 15, February 1 and April 15.
- A late fee of 10% will be levied on any balance not paid by 15 days from due date.
- Prices quoted below are per quarter and per student. Students are required to make a full year's commitment as the program is ongoing. All programs are based on the full year – not by the individual class or by month.
- If you are on a monthly payment plan, cheques should be dated for the 1st or 15th of each month.
- Cheques should be made payable to Howe Sound Dance Academy. E-transfers to howesounddance@gmail.com
- Once per year registration fee is \$30 (\$25 for additional family members).
- Competitive fees are due October 1.
- Non-competitive class costumes fees are \$70.00 per costume due October 15
- Competitive class costumes fees are \$75.00 per costume due October 15

- A \$30 charge will be levied for all NSF or returned cheques and are due 1 month from date of cheque and must be paid in cash
- Class cancellation fee is \$30 per class.
- Notification of withdrawal must be submitted to HSDA in writing; word of mouth or non-attendance will not be considered as such notification. Withdrawal of partial classes will be treated equally.
- Should you choose to withdraw part way thru a quarter there will not be a refund for the remaining of the quarter.
- Extra practices will be required during exam, competition and performance season. There will be an additional fee for any extra exam and/or competition classes. This fee is at the discretion of the instructor. Additional fees are to be paid in advance directly to your teacher. It is difficult to forecast if and how many privates extra classes will be required as students' progress at different rates, 2-5 classes is realistic. This considered private tutoring. The instructor providing the service enters a private service with you and can set their rate with you that they feel comfortable with. Any monies go directly to the instructor. The \$25 per ½ hour estimation is based on the premium so that you know the highest you would have to pay. However, it is up to the individual teacher to determine their rate (you can expect to pay \$5-25 depending on how participants, length of lesson and relevant to instructor involved). The idea is that the cost can be shared across all competitive group members, members of an exam set or as semi private or private fees.
- **Registration, costume, exam, competition, extra exam and private class fees are non-refundable.**
- .75 - 1 hour drop-in classes are \$15, 1.25-1.5 drop-in classes are \$20
- This schedule is subject to change.
- **Late payments including tuition and costume fees are subject to a 10% surcharge, from 15 days of the due date.**

HOURS OF DANCE PER WEEK	COST WITH 4 POST DATED CHEQUES
0.75	\$ 100.00
1.0	\$ 130.00
1.25	\$ 160.00
1.5	\$ 180.00
1.75	\$ 200.00
2.0	\$ 230.00
2.25	\$ 240.00
2.5	\$ 260.00
2.75	\$ 280.00
3.0	\$ 300.00
3.25	\$ 310.00
3.5	\$ 320.00
3.75	\$ 330.00
4.0	\$ 350.00
4.25	\$ 360.00
4.5	\$ 370.00
4.75	\$ 380.00
5.0	\$ 390.00
5.25	\$ 400.00
5.5	\$ 410.00
5.75	\$420.00
6.0	\$430.00
6.25	\$440.00
6.5	\$450.00
6.75+	\$460.00